

INVESTIGATION OF HAZARDS, RISKS AND SYSTEMS

Preparation for investigation

- Secure and check the scene, record findings
- Check who is involved at all levels of organisation – internal and external
- Keep an open mind, be objective
- Decide whom to interview and questions to ask
- Look for facts, evidence, previous information
- Check both systems and behaviour factors
- Is it a notifiable event?

What happened?

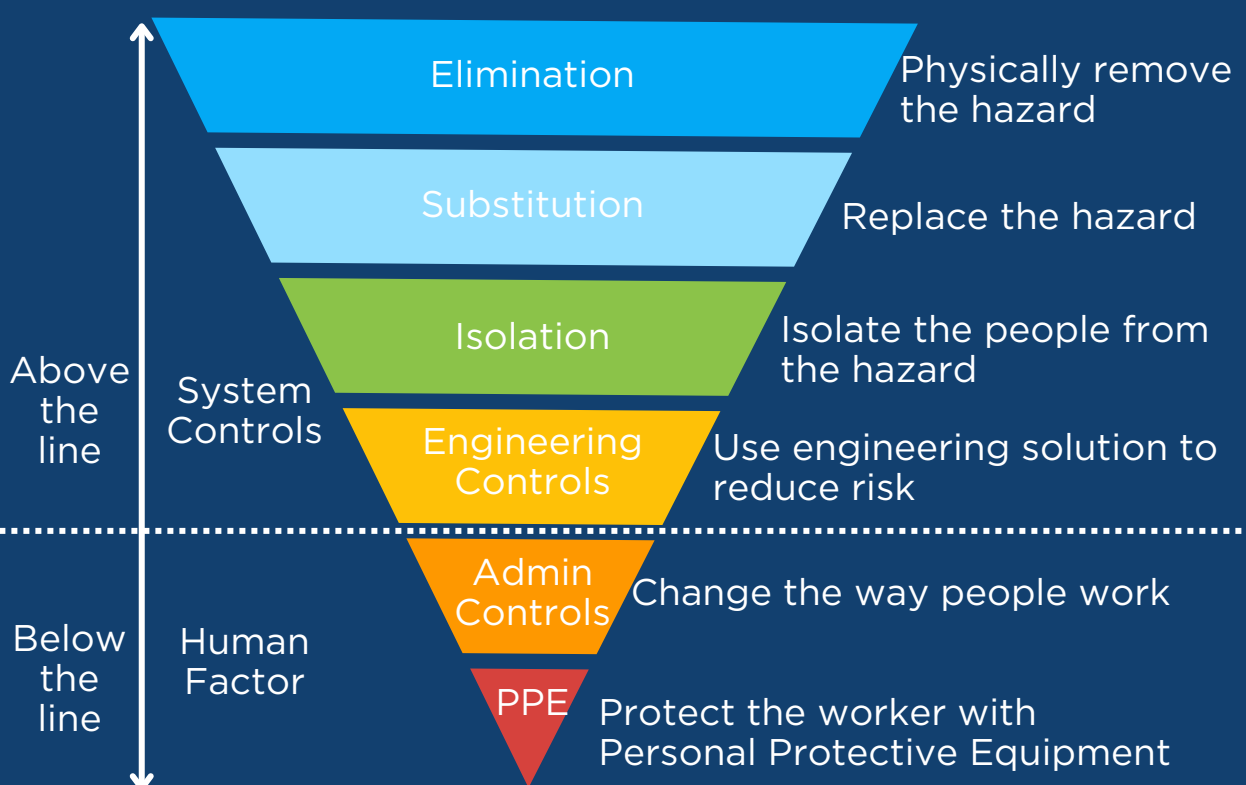
- Gather and agree on facts
- Conduct interviews and conversations
- Use photos, diagrams
- Review any health and safety organisation information
- Use the PEEPO (People, Environment, Equipment, Procedures, Organisation) method.

Why did it happen?

- Use the root cause analysis method
- Check each system factor against the Hierarchy of Controls below
- Ask WHY?
- Follow the analysis process in the incident investigation form.

System design analysis & improvement

- Check risks, and system design using hierarchy of controls



Check controls

- Follow up corrective actions
- Check hazard and risk controls and monitor effectiveness.

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